



# County of San Diego

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**HEALTH AND HUMAN SERVICES AGENCY**  
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**NICK YPHANTIDES, MD, MPH**  
CHIEF MEDICAL OFFICER

**CSA-69 ADVISORY COMMITTEE MEETING**  
James Bingham, Chair/ John Butz, Vice-Chair  
c/o Emergency Medical Services  
12216 Lakeside Avenue  
Lakeside, CA 92040

**Minutes**  
**Thursday, February 14, 2019**

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## **IN ATTENDANCE**

### **Members**

Bingham, James – Lakeside Fire Protection District  
Houlahan, Stephen – City of Santee  
Martin, Tom – Lakeside Community Planning Group  
Meadows-Pitt, Mary – Sharp Grossmont Hospital  
Peasley, Jim – Santee Chamber of Commerce  
Robeson, Robert – Lakeside Chamber of Commerce  
Savage, Warren – City of Santee

### **County Staff**

Bechtol, Robert  
del Toro, Nicole (recorder)  
Kirkpatrick, Jim  
Parr, Andy  
Shahri, Sheri  
Smith, PhD, Joshua

### **Agency Representatives**

Garlow, John – City of Santee  
Matsushita, Justin – City of Santee Fire Department  
Molloy, Bernard – Lakeside Fire Protection District

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## **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

James Bingham, Vice Chair called the meeting to order at 4:02 pm. Introductions were made. An announcement was made that Janie Kramer from Sharp Memorial, who chaired this meeting for a long time, is retiring May 1, 2019.

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## **II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

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## **III. APPROVAL OF MINUTES**

**A motion was made by Warren Savage, seconded by Robert Robeson to approve the November 8, 2018 CSA-69 Advisory Committee minutes. Motion carried.**

## IV. MANAGEMENT TEAM REPORT

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### A. Budget and Financial Report – Sheri Shahri

The [CSA-69 5 Year Budget For Approval and the Financial Review Q2 FY 18-19 was presented](#). The CSA-69 Financial Review Q2 FY 18-19 covered the following: Revenue by Source, Expenditures by Source, Budget History, Transports, Collections, and Payor Mix Data.

The Budget Subcommittee met and recommended to approve the 5 year budget plan. **A motion was made by Stephen Houlahan, seconded by Bob Robeson to approve the 5 year budget plan. Motion carried.**

**A motion was made by Bob Robeson, seconded by Stephen Houlahan to accept the Q2 Financial Report. Motion carried.**

### B. EMS Section Report – Andy Parr

- Capacity Plan – Currently at Level 4 due to two triggers: respiratory complaints and ED bypass hours.
- Influenza – As of the week February 9<sup>th</sup> there are 4,423 cases, 30 deaths. The current Health Officer Order mandating an annual influenza vaccine (or if declined, must wear a mask while in contact with patients or working in patient care areas) remains in effect.
- Jury Duty Letter – This is the last year we will submit a jury letter which allows for postponements of health care workers. A letter is not needed to grant postponements.
- County EMS Procurements – Are ongoing and those who are interested in upcoming procurements are directed to Purchasing and Contracting's BuyNet site. Ambulance procurements for National City and San Marcos as well as the Unified Service Area (North, Central and South) should be out mid to late Spring. In addition, a procurement will also be conducted for billing and collection services for patient's transported from our CSA ambulance districts, that should be out soon.
- Love Your Heart Day – February 14, 2019 is an annual event in which organizations from across the U.S. and Mexico join together to provide FREE blood pressure screenings to the public.
- Sidewalk CPR – May 16, 2019 is an annual event which teaches thousands of people hands only CPR in a pop-up tent.
- Employment Opportunities – Three temporary positions are available with flexible work scheduling, hourly with no benefits, full time employment for one year which can be extended.
  - 1) EMS Fire Liaison position – experience as a Fire Chief Officer is required.
  - 2) Special Projects position – to work with staff to bring emergency services expertise and advice to plan for 800 megahertz communications for EMS section into the future.

- 3) Special Projects position – to review the MOUs in the agency to assure they are appropriate, current and compliant with the provider currently serving the named community.
- CSA-69 will be growing in the near future due to LAFCO action that was approved at the last LAFCO Commission meeting. We have had large slots of land that have been unserved by any fire district authority. LAFCO is now taking action so three areas will be covered to have fire district protection. One area will be added to Lakeside Fire Protection District and will be eventually annexed into CSA-69. We will work with County Fire to have these added to CSA-69. A map was provided.
  - a. **CSA-69 Prehospital Care Data Dashboard** – Josh Smith presented a demo of data that we collect from paramedics, over the course of a year, which includes the following: Total ALS Responses, Total ALS Transports, Average Response Time, Average TOC Time, and Average Seen Time. There are filters that can be adjusted.

County EMS not only collects this data but is also working very hard to display the data to give back to the agencies that can use it for grant requests and public information back to the community. This data is taken from ImageTrend and will be live in July or August.

### **C. Operations Chief's Meeting Report**

#### **Lakeside Fire District Report – Bernie Molloy**

1. Decrease in number of calls
2. Love Your Heart site will be at Lakeside and Santee libraries
3. Two new hires; and two captains retired

#### **Santee Fire Department – Justin Matsushita**

1. Have 4 vacancies; there are a couple of retirements and early departures
2. New Fire Chief John Garlow; new Deputy Chief Tim Stuber.

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## **V. OLD BUSINESS**

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### **A. Additional Ambulance Units/ Ordinance Adjustments**

Nothing new to report. We have not forgotten the need to add a part time ambulance in the CSA-69 and we want to adjust the ordinance in the future. Will be meeting in the coming weeks with County executives and elected officials to go through the process. Should have good reports coming back in May.

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## **VI. NEW BUSINESS**

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### **A. Membership confirmation**

Please notify us of any changes in membership as soon as possible. There is a confirmation process to become a voting member: 1) complete an application and submit to Nicole del Toro 2) Nicole sends to County Clerk of the Board of Supervisors office 3) County Clerk of the Board of Supervisors office certifies the new member and notifies Nicole. The new member begins to be a voting member.

It was noted on page 2 of the CSA-69 membership roster, that Frank Parra is listed as the alternate member of the Lakeside Community Planning Group. This is listed in error and Nicole del Toro will contact the County Clerk of the Board's office to correct.

**B. Election of Chairperson and Vice Chairperson**

**A motion was made to re-elect Jim Bingham as the Chairperson. All were in favor.**

**A motion was made to elect Jim Peasley as the Vice-Chairperson. All were in favor.**

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**VII. SET NEXT MEETING/ADJOURNMENT**

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The next CSA-69 Advisory Committee will meet on Thursday, May 9, 2019, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:10 pm.